



County Hall  
Cardiff  
CF10 4UW  
Tel: (029) 2087 2000

Neuadd y Sir  
Caerdydd  
CF10 4UW  
Ffôn: (029) 2087 2000

## AGENDA

**Pwyllgor** IS-BWYLLGOR TRWYDDEDU

**Dyddiad ac amser y cyfarfod** DYDD MERCHER, 13 RHAGFYR 2023, 10.00 AM

**Lleoliad** YB 4, NEUADD Y SIR, CYFARFOD AML-LEOLIAD

**Aelodaeth** Cyngorydd Michael (Cadeirydd)  
Cynghorwyr Ferguson-Thorne a/ac Gibson

- 1 Datgan Buddiannau**
- 2 Cais am Drwydded Safle - Oasis Cardiff, Splott Road (Tudalennau 3 - 24)**
- 3 Materion Brys (os o gwbl)**

**D Marles**

**Swyddog Monitro Dros Dro**

Dyddiad: Dydd Iau, 7 Rhagfyr 2023

Cyswllt: Graham Porter, 02920 873401, [g.porter@caerdydd.gov.uk](mailto:g.porter@caerdydd.gov.uk)

Mae'r dudalen hon yn wag yn fwriadol

CARDIFF COUNCIL  
CYNGOR CAERDYDD

Agenda Item CO.

LICENSING SUB-COMMITTEE: 13 December 2023

## Report of the Head of Regulatory Services

### Application for Premises Licence - Grant

Application No: 088972

Name of Premises: Oasis Cardiff, 69b Splott Road, Splott, Cardiff, CF24 2BW

Ward: Splott

#### 1. Application

1.1 An application for the Grant of a Premises Licence has been received from Oasis Cardiff in respect of Oasis Cardiff, 69b Splott Road, Splott, Cardiff, CF24 2BW.

1.2 The applicant has applied for the following:

(1) In respect of the following licensable activities:

(i) The sale by retail of alcohol for consumption on the premises.

(2) Description of Premises (as stated by applicant):

“A community center for Asylum Seekers and Refugees; adapted from an old Methodist Church. Two halls on the ground floor that are used for daily activities and are hired out in the evening for the local community. Events are catered for via use of a large commercial kitchen in the premises. A mobile food trailer is also operational on the external car park, within the weekday”.

(3) Unless otherwise indicated the premises may be open to the public during the following hours and for any hours consequential to the non-standard timings:

Monday to Sunday: 17:00 to 22:00 hours

(4) To provide licensable activities during the following hours:

(i) The sale by retail of alcohol for consumption on the premises.

Monday to Sunday: 17:00 to 22:00 hours

1.3 A site map showing the premises and a plan of the premises submitted with the application can be found in **Appendix A**.

#### 2. Promotion of Licensing Objectives

2.1 The additional conditions proposed by the applicant to meet the licensing objectives are attached to the report and can be found in **Appendix B**.

### **3. Relevant Representations**

- 3.1 A representation has been received from South Wales Police. A copy of the representation can be found in **Appendix C**.
- 3.2 Representations have been received from local residents. Copies of the representations can be found in **Appendix D**.

### **4. Legal Considerations**

- 4.1 In respect of the application the decision must be taken following consideration of the representations received with a view to promoting the licensing objectives, which are:

Prevention of crime and disorder  
Public Safety  
Prevention of Public Nuisance  
Protection of Children from Harm

- 4.2 In each case the Sub-Committee may make the following determination
- a) To grant the application.
  - b) To modify the conditions of the licence, by altering, omitting or adding to them, where relevant.
  - c) Reject the whole or part of the application.
- 4.3 All decisions taken by the Sub-Committee must (a) be within the legal powers of the Council and its Committees; (b) comply with any procedural requirement imposed by law; (c) be undertaken in accordance with the procedural requirements imposed by the Council e.g. standing orders and financial regulations; (d) be fully and properly informed; (e) be properly motivated; (f) be taken having regard to the Council's fiduciary duty to its taxpayers; and (g) be reasonable and proper in all the circumstances.

### **5. Issues for Discussion**

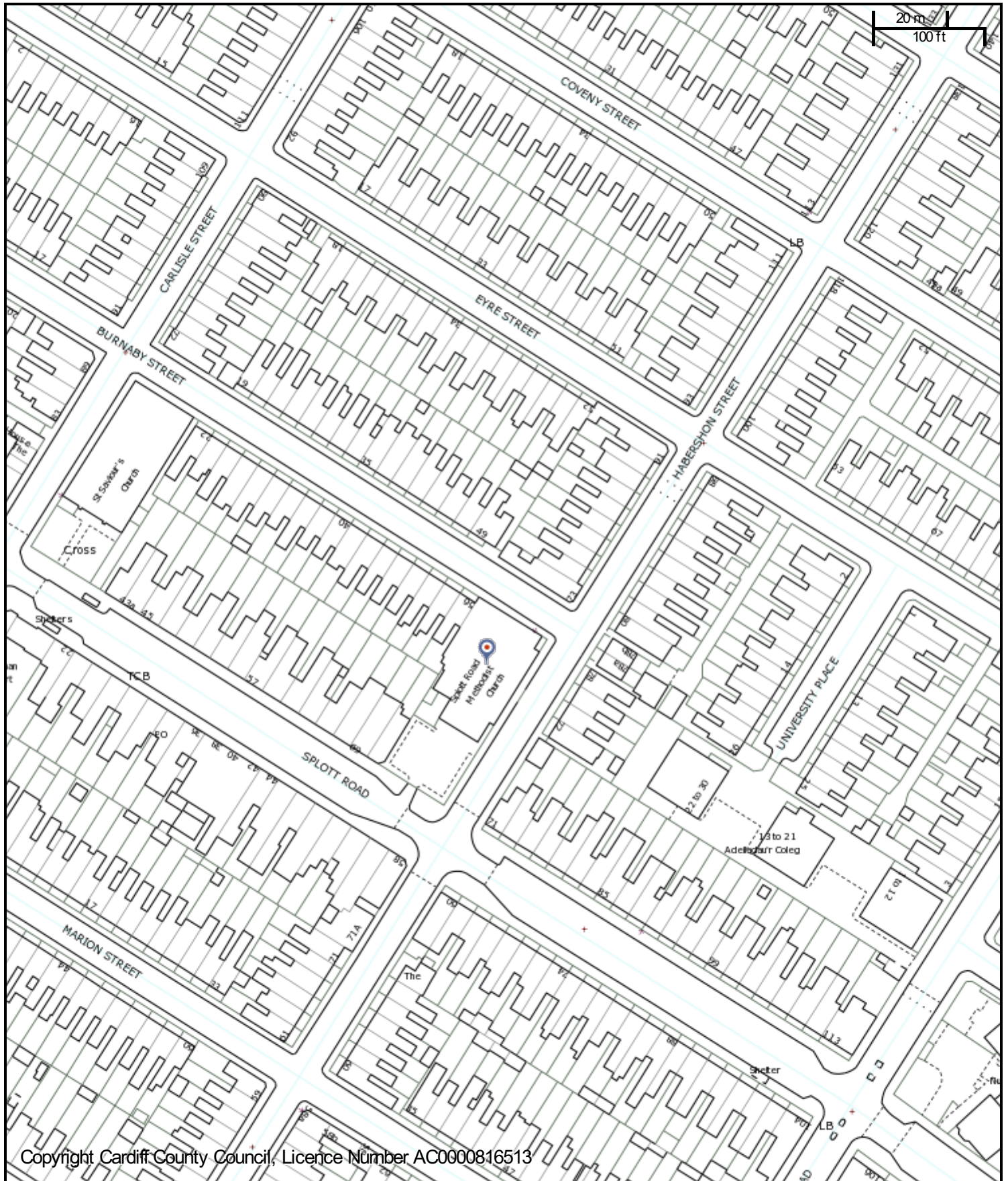
- 5.1 The application should be determined and the appropriateness of any conditions on the licence need to be discussed.

**Helen Picton**  
**Regulatory Services**

**21<sup>st</sup> November 2023**

# **APPENDIX A**

## **Site Map & Plan**



CHIEF EXECUTIVE

Neuadd y Sir, Glanfa'r Iwerydd  
CAERDYDD CF10 4UW  
Tel: 029 20872088

County Hall, Atlantic Wharf  
CARDIFF CF10 4UW  
Tel: 029 20872087

**Cyngor Caerdydd**

**Cardiff Council**



**Title**

Scale: 1:1417

Date: 21/11/2023 at 11:19 AM

Coordinates:

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This copy is produced specifically to supply County Council information NO further copies may be made.

**Ordnance Survey AC0000816513 (2023).**

Tudalen 6

# Oasis Cardiff (Ground Floor, Splott Road Building) Fire Extinguisher Types and Locations.

## Key



CO2



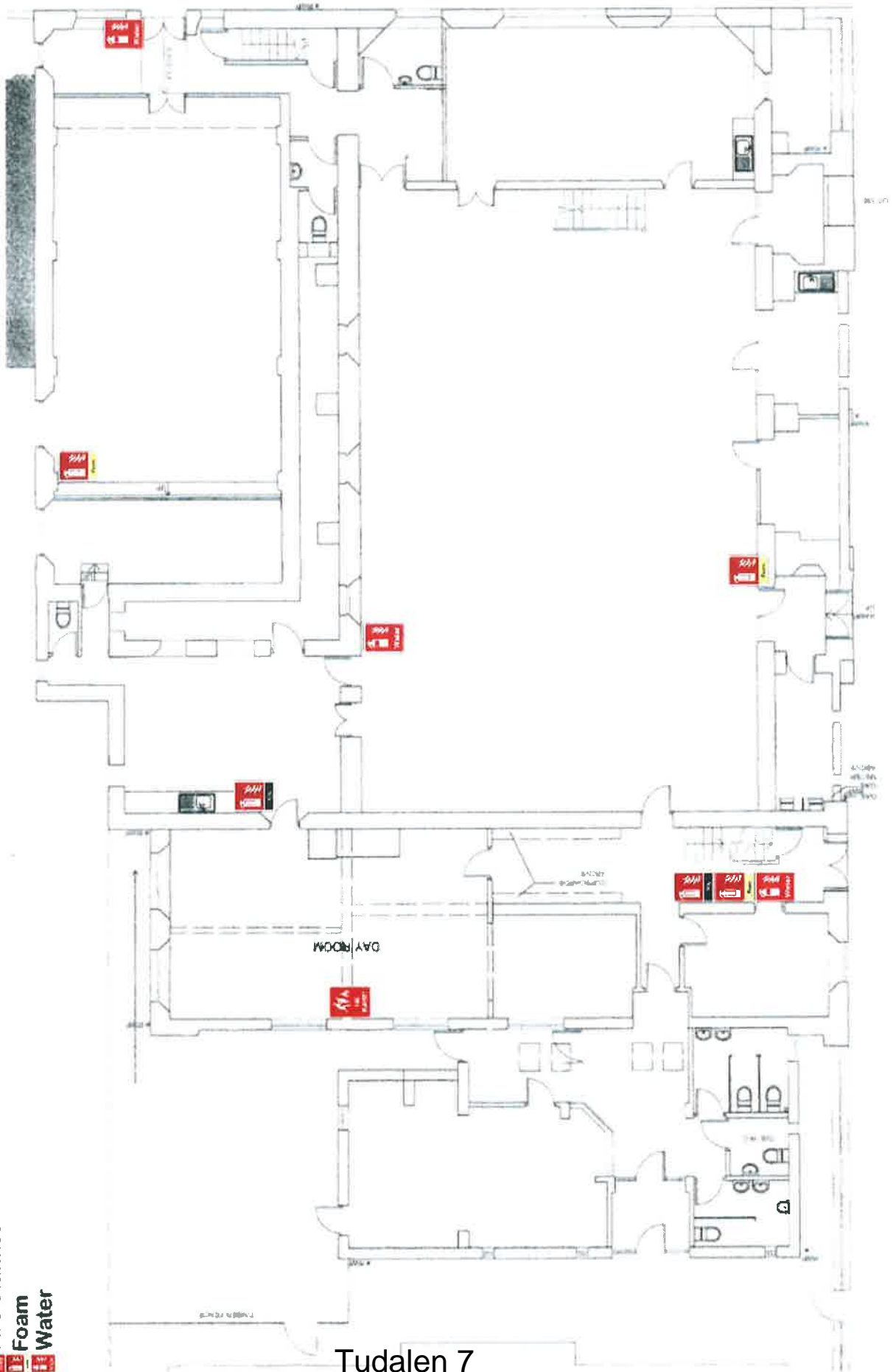
Fire Blanket



Foam



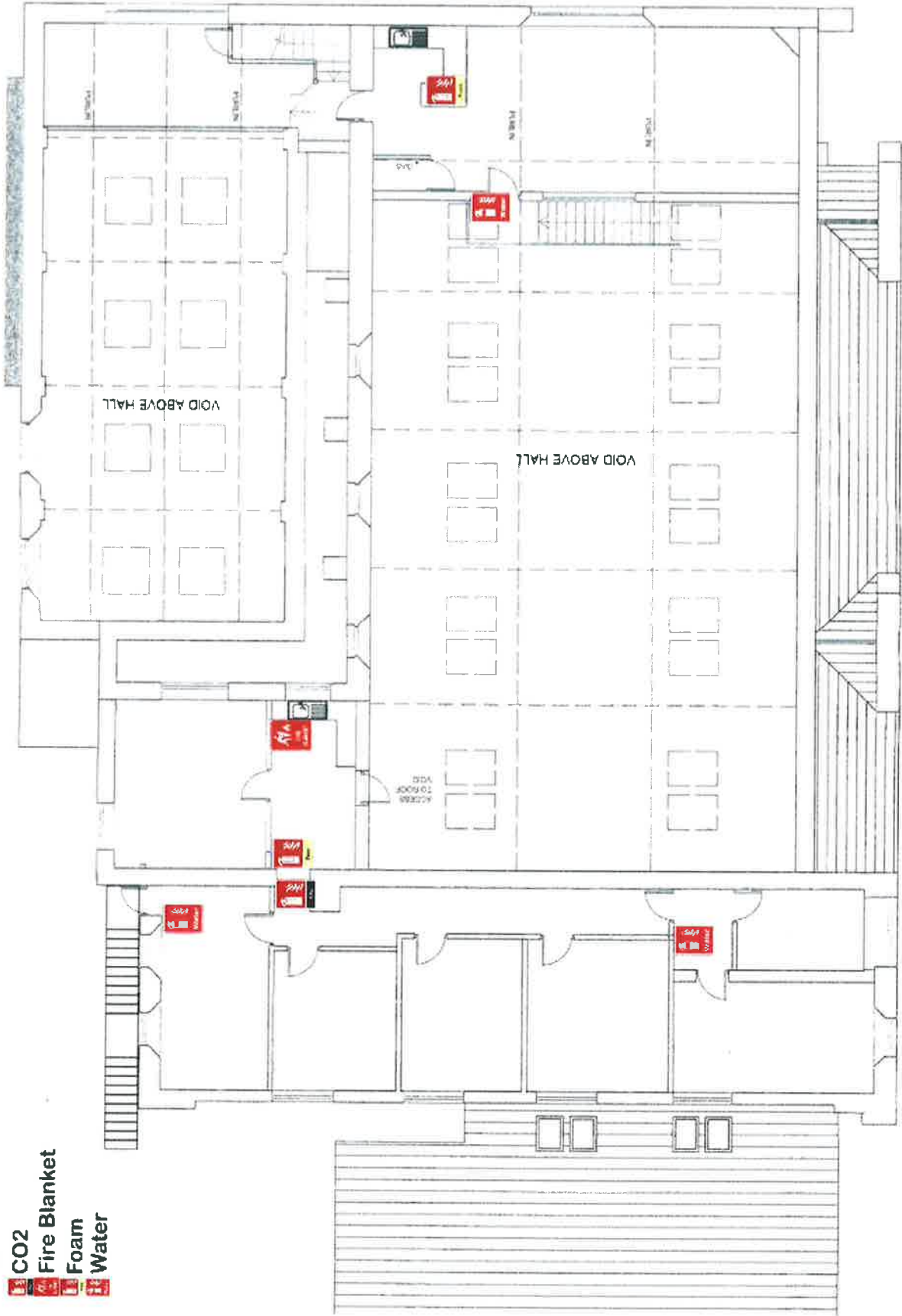
Water



# Oasis Cardiff (First Floor, Splott Road Building) Fire Extinguisher Types and Locations.

## Key

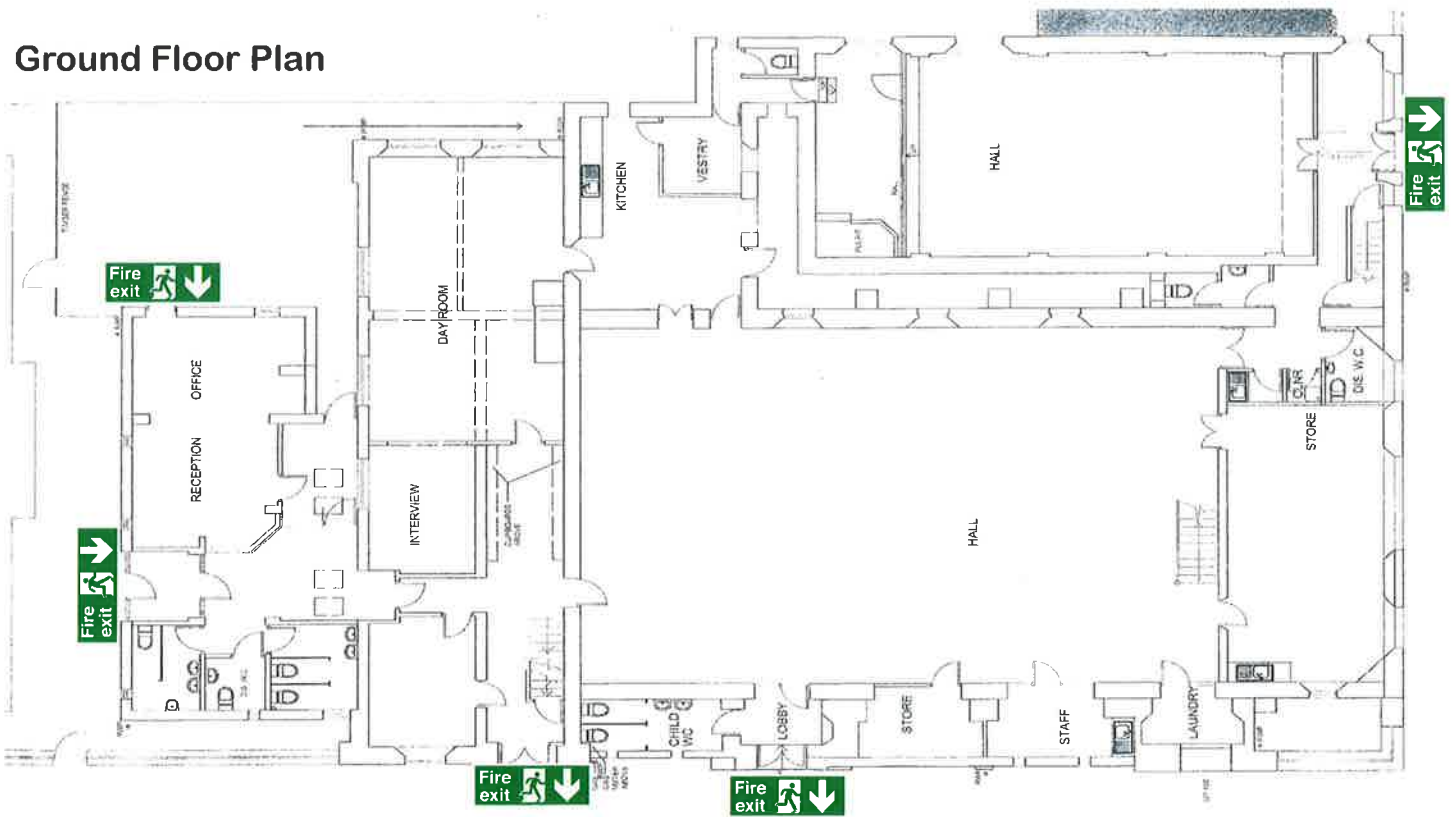
-  CO2
-  Fire Blanket
-  Foam
-  Water





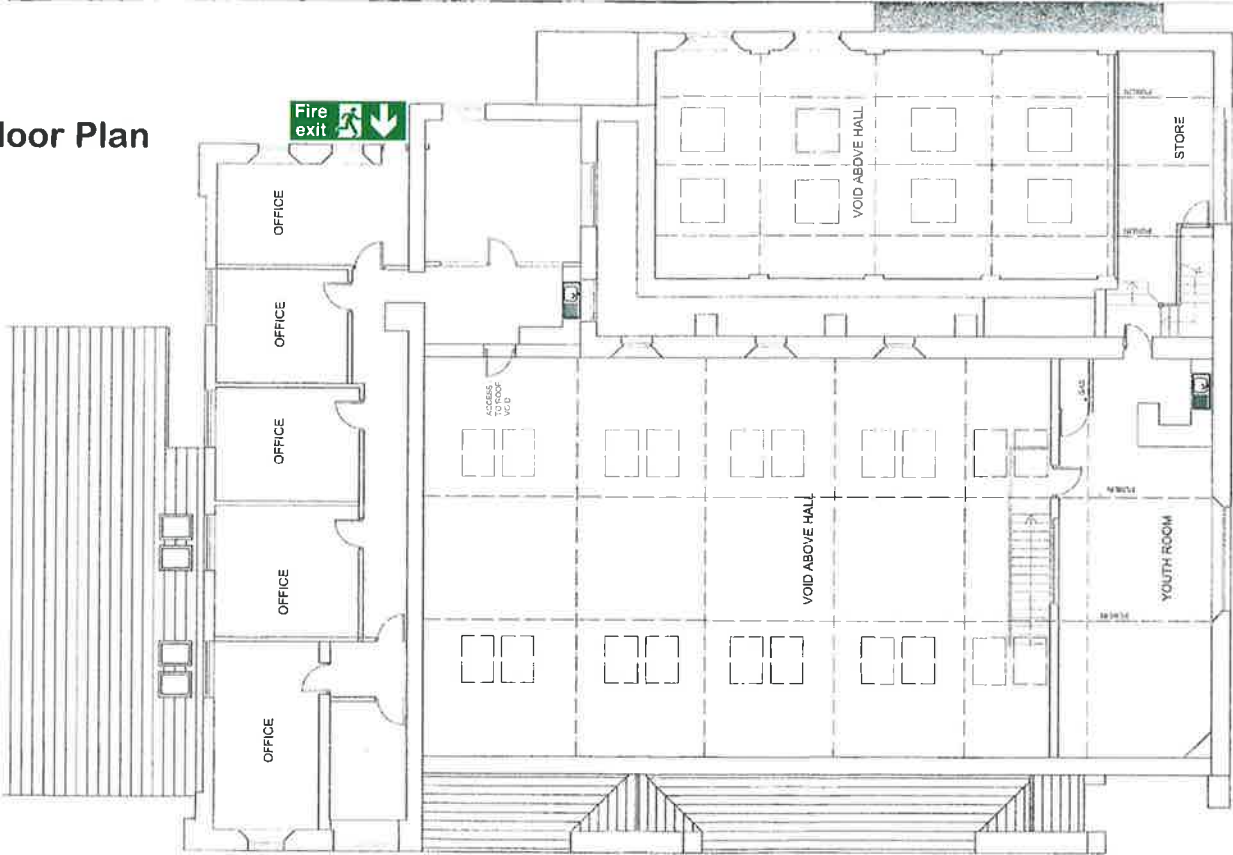
# Oasis Cardiff Fire Exits

## Ground Floor Plan



# Oasis Cardiff Fire Exits

First Floor Plan



# **APPENDIX B**

## **Operating Schedule**

**Continued from previous page...**

List here steps you will take to promote all four licensing objectives together.

**b) The prevention of crime and disorder**

Challenge 21 ID check of customers purchasing alcohol.  
Refusal of individuals behaving unacceptably/drunken and disorderly.  
Reporting of aggressive/violent behaviors on the premises to the police.

**c) Public safety**

Overcrowding - not exceeding indoor capacity of 200 within the main hall space of the building. Adhering to one-way system for entry and exit of the premises during events.

Fire issues - designated fire wardens are always present on site. Fire evacuation procedures are followed in accordance with company policy. Guests are made aware of emergency evacuation procedures before event begins.

Anyone being hurt or having an accident in licensed premises - RIDDOR guidelines are followed in the event of an accident or injury occurring on the premises. Designated first aiders are always present in the building.

**d) The prevention of public nuisance**

All activities will strictly occur within the stated times.  
Loud music will not be played past 22:00 during any events.  
Litter will be prevented through the refuse procedures within the organization.  
No open fire cooking will be conducted, therefore preventing smoke nuisance.  
Outside lighting is restricted inside a covered marquee, thus reducing light pollution out onto the main road.

**e) The protection of children from harm**

Challenge 21 ID check of customers purchasing alcohol.  
Children must be accompanied by a responsible adult when attending events.  
No adult entertainment will be held at the premises.

**Section 19 of 21**

**NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK**

# **APPENDIX C**

## **South Wales Police Representation**

## Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)

**From:**  
**Sent:** 30 October 2023 08:37  
**To:** Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)  
**Subject:** Premise licence - Oasis Splott Road  
**Attachments:** OASIS copy.docx

**\*\*\* Warning: This email contains a Microsoft Office (Word, Excel, PowerPoint) or Adobe PDF attachment. Although this email has been scanned for threats, please think before opening attachments from unrecognised senders.**

**Rhybudd: Mae'r e-bost hwn yn cynnwys atodiad Microsoft Office (Word, Excel, PowerPoint) neu PDF Adobe. Er bod yr e-bost hwn wedi'i sganio ar gyfer unrhyw fygythiadau, meddylwch cyn agor atodiadau gan anfonwyr nad ydych yn eu hadnabod. \*\*\***

**EXTERNAL:** This email originated from outside Cardiff Council, take care when clicking links.

**ALLANOL:** Daw'r e-bost hwn o'r tu allan i Gyngor Caerdydd, cymerwch ofal wrth glicio ar ddolenni.

Good morning,

Please find attached endorsed new premise licence for the Oasis Centre Splott Road. Applicant is in agreement with all conditions put forward. Any further questions please do not hesitate to contact me.

Kind regards

### Ymateb nad yw'n Argyfwng\ Non-Emergency Response

Oes angen i chi siarad â'r heddlu ond nid oes angen ymateb brys arnoch? Gallwch roi gwybod am fater drwy ein gwefan <https://www.south-wales.police.uk>, anfon neges breifat atom drwy gyfrif Facebook neu Twitter swyddogol Heddlu De Cymru, neu ffonio 101. Gallwch ddefnyddio 101 i roi gwybod am achosion nad ydynt yn rhai brys i unrhyw heddlu yng Nghymru a Lloegr. Mewn argyfwng, ffoniwch 999 bob amser.

Do you need to speak to the police but don't require an emergency response? You can make a report via our website <https://www.south-wales.police.uk>, send us a private message via an official South Wales Police Facebook or Twitter account, or call 101. 101 can be used to report a non-emergency to any force in Wales and England. In an emergency always dial 999.

### Cymorth Iaith Gymraeg\Welsh Language Support

Mae Heddlu De Cymru yn croesawu derbyn gohebiaeth yn Gymraeg a Saesneg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi.

South Wales Police welcomes receiving correspondence in Welsh and English. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.

### Ymwadiad Heddlu De Cymru\South Wales Police Disclaimer

**URhS Caerdydd a'r Fro**  
Gorsaf Heddlu Bae Caerdydd,  
Stryd James, Bae,  
Caerdydd CF10 5EW  
Teliffon: 01656 869211  
Mewn argyfwng ffoniwch **999**  
Fel arall, ffoniwch **101**  
Gwefan: [www.heddlu-de-cymru.police.uk](http://www.heddlu-de-cymru.police.uk)

**Cardiff & Vale BCU**  
Cardiff Bay Police Station,  
James Street, Cardiff Bay  
CF10 5EW  
Telephone: 01656 869211  
In an emergency always dial **999**  
for non-emergencies dial **101**  
Website: [www.south-wales.police.uk](http://www.south-wales.police.uk)

SWYDDOGOL - OFFICIAL

**Licensing Department,  
Cardiff Bay Police Station,  
James Street,  
Cardiff,  
CF10 5EW.**

**26<sup>th</sup> October 2023**

**The Oasis Cardiff,  
69B Splott Road,  
Cardiff.  
CF242BW**

**APPLICATION FOR NEW PREMISES LICENCE UNDER THE LICENSING ACT 2003.  
"THE OASIS CARDIFF, 69B SPLOTT ROAD, CARDIFF.CF242BW"**

I have caused enquiries into this application and make the following representation that I wish to be considered when deciding on the licensable activity and conditions for this licence.

You as the applicant have applied for a new premise licence in order to allow the following;

**The sale of alcohol for consumption on the premises: Monday to Sunday 17:00 to 22:00 hours.**

The premises is a community / educational centre for asylum seekers which is situated on Splott Road, Cardiff. The premises is contained over two floors and has a car park area with a small marquee at the front of the premises. The premises itself closes at 16:00 hours daily but would like to open again from 17:00 hours until 22:00 hours to host community events. I have been informed that this will not be a daily occurrence.



**Requested Opening times of the premise:**

Monday to Sunday 17:00 – 22:00 hours

**Requested hours for the supply of alcohol on the premises only:**

Monday to Sunday 17:00 – 22:00 hours

**Measures offered by the applicant in support of the application:**

**General:**

Nothing offered by the applicant in support of the application.

**Prevention of Crime and Disorder:**

1. Challenge 21 ID check of customers purchasing alcohol.
2. Refusal of individuals behaving unacceptably / drunken and disorderly.
3. Reporting of aggressive / violent behaviours on the premises to the police.

**Public Safety:**

4. Overcrowding – not exceeding indoor capacity of 200 within the main hall space of the building. Adhering to the one – way system for entry and exit of the premises during events.
5. Fire issues – designated fire wardens are always present on site. Fire evacuation procedures are followed in accordance with company policy. Guests are made aware of emergency evacuation procedures before event begins.
6. Anyone being hurt or having an accident in licensed premises- RIDDOR guidelines are followed in the event of an accident or injury occurring on the premises. Designated first aiders are always present in the building.

**Prevention of Public Nuisance:**

7. All activities will strictly occur within the stated times.
8. Loud music will not be played past 22:00 during any events.
9. Litter will be prevented through the refuse procedures within the organisation.
10. No open fire cooking will be conducted therefore preventing smoke nuisance.
11. Outside lighting is restricted inside a covered marquee thus reducing light pollution out onto the main road.

**Protection of children from harm:**

10. A valid photographic ID will be requested to show as a proof of age, who may look below the age of 25 years old.



11. No staff below the age of 18 are allowed to serve any alcohol in our premises, they will inform the DPS or line manager to carry out that service.

## CONCLUSION

The following conditions have been offered by yourself as the applicant, however South Wales Police wish for the wording of these conditions to be changed;

### Condition 1 and 12 to read:

Challenge 25 shall be in use at all times licensable activities are undertaken. Any person who appears to be under the specified age will be required to prove they are over 18. The only acceptable forms of identification in these circumstances are photographic identification documents such as passport, PASS hologram or Driving Licence. Where a customer's age is in doubt and no identification is available, no sale of alcohol will be permitted. Signs to be displayed in prominent positions throughout the premises advising customers of this policy.

South Wales Police wish to object to the grant of this application under the Licensing Objectives;

**Prevention of Crime and Disorder**  
**Prevention of public nuisance**  
**Protection of children from harm**

However, should you as the applicant be minded to agree to the below conditions, then South Wales Police will withdraw their objection.

### Hours agreed for the sale/supply of alcohol being:

Monday to Sunday 17:00 – 21:30 hours

South Wales Police request that the following conditions are added to the premise licence:

1. A CCTV system will be installed to an agreed standard as approved by South Wales Police and maintained and operated at all times the premises are open to the public. The system will cover all internal areas of the premises where the public have access (excluding toilets) including all entrances and exits and any external area associated with the premises. The images will be kept for a period of 31 days and produced to a police employee in a readily playable format immediately upon request when the premises are open to the public and at all other times as soon as reasonably practicable. There will be sufficient trained staff to facilitate the above.



2. An incident book shall be kept at the premises and maintained on site at all times. It shall be made available on request to an authorised officer of the local authority or member of police staff which record the following;

- i) All crimes reported to the venue
- ii) All ejections of patrons
- iii) Any complaints received (of a criminal or licensing nature)
- iv) Any incidents of disorder
- v) Any visit by representatives of a relevant authority or emergency service
- vi) Any faults in the CCTV system

Staff will be trained in relation to their responsibility to complete an incident report. Access to incident reports shall be made available to South Wales Police on request.

3. All staff involved in the sale of alcohol shall be trained to record refusals of sales of alcohol in a refusals log (whether written or electronic)

4. Staff authorised to carry out Licensable Activity shall receive initial training in relation to age related sales, sales to intoxicated persons and age challenge procedures prior to being allowed to work at the premises. Refresher training shall be conducted every 12 months. The DPS shall keep records of such training for a period of at least 18 months.

5. A minimum of two (2) SIA door supervisors will be employed at the premises when attendance is over 100 patrons, employed at all times from 17:00 until premises closes. At all other times SIA registered door supervisors will be employed at the premises in accordance with a written risk assessment carried out by the Premises. A copy of the risk assessment will be maintained for 12 months and be made available to the Police immediately upon request.

6. A register of door supervisors will be kept at the premises. The register shall contain the full name and SIA registration number of each door supervisor, stating the start and end duty times from each door supervisor. The register will be kept for a minimum of 12 months and will be made available to a Police employee on request.

7. When SIA registered door supervisors are employed at the premises they will utilise at least one body worn video device. Any such device will be capable of recording both audio recordings and visual images. The recordings will be kept for a minimum of 31 days and will be produced to a Police employee in a readily playable format immediately upon request when the premises are open and at all other times as soon as reasonably practicable. There will be sufficient trained staff to facilitate the above.

8. SIA Licensed door staff shall each carry an internal radio to allow communication between themselves and management.

9. Lagers, beers and cider above 5.5% ABV shall not be sold from the premises.



10. Alcohol shall be stored and displayed in a secure area behind the service counter away from public access.
  11. No amplified music to be played on external areas.
  12. The designated external area will not be used for the consumption of alcohol after 21:00 hours.
  13. Persons under the age of 18 years of age will not be allowed to remain on the premises after 21:00 hours unless accompanied by an adult.
  14. No performance of striptease, lap dancing, entertainment of a sexual nature or other similar entertainment will be permitted on the premises.
- If you wish any further information then please contact Police Licensing Officer Michael Stone at the Cardiff Bay Police Station ☎ 02920 633421.

signed:

Date: 26th October 2023

POLICE LICENSING OFFICER

SERGEANT  
AGREED

CHIEF INSPECTOR  
SWYDDOGOL – OFFICIAL

Mae Heddlu De Cymru yn croesawu derbyn gohebiaeth yn Gymraeg a Saesneg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi. South Wales Police welcomes receiving correspondence in Welsh and English. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.



# **APPENDIX D**

## **Other persons representations**

**From:**  
**Sent:** 16 November 2023 15:35  
**To:** Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)  
**Subject:** Oasis Cardiff - Objection to License Application

**EXTERNAL:** This email originated from outside Cardiff Council, take care when clicking links.

**ALLANOL:** Daw'r e-bost hwn o'r tu allan i Gyngor Caerdydd, cymerwch ofal wrth glicio ar ddolenni.

## Oasis Cardiff - Objection to Alcohol Licence Application

To Whom it may Concern

I wish to object to the application that the Oasis Centre on Splott Road has recently put forward.

First of all I don't think it appropriate for a refugee centre to have an alcohol licence. I live along Splott Road and already see many people coming and going to and from the centre. Many would have cultural and/or religious reasons for avoiding alcohol and I'm sure some are vulnerable individuals, possibly even alcoholics themselves, who would not benefit from alcohol being anywhere on the premises. I understand that the licence may be to support room hire and possibly holding functions on the premises in order to raise funds but I still think there will be a danger of conflicting interests. I, myself, am involved with a small charity where we rent rooms and we would not dream of compromising our ethical beliefs simply to raise money.

The second reason I'm objecting is because, inevitably, an alcohol licence will increase traffic to the area. We already suffer from parking problems in most nearby streets and, even though there used to be a parking area in front of the building this is mostly taken up with a large marquee and a couple of camels. Patrons would have to park in the surrounding streets causing more difficulty and inconvenience to local residents. I regularly have to go round the block 3 or 4 times or more when I come home to try and park and have to eventually park some distance away, moving the car several times to try to get back near my house.

The third reason is because of the noise and disturbance that will be caused by people attending events where alcohol is present. Occasionally they have had events, usually on the weekend, where loud music can be heard from a distance especially if the event is outside. I feel sorry for those living next door and closer than me but if attendees will be drinking alcohol in future it will only get worse. The license application states times between 5pm and 10pm but the noise and disturbance created will carry on beyond then even if the sale of alcohol terminates at 10pm.

I often walk home from friends nearby and pass by the Oasis Centre. I would feel very intimidated if there were people who had been drinking hanging around on the pavements outside the centre. It's already more worrying walking home late in this area and I never carry any valuables with me if I'm out late.

I can't imagine that anyone living in the close vicinity of the Oasis Centre will think that it's a good idea for a building that was actually a Methodist Church to be transformed into a drinking hall. I just hope that sufficient numbers make the effort to voice their opinions.

## Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)

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**From:**  
**Sent:** 12 November 2023 22:23  
**To:** Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)  
**Subject:** Oasis centre alcohol licence

**EXTERNAL:** This email originated from outside Cardiff Council, take care when clicking links.

**ALLANOL:** Daw'r e-bost hwn o'r tu allan i Gyngor Caerdydd, cymerwch ofal wrth glicio ar ddolenni.

I oppose the oasis centre serving alcohol.

They are already drinking and standing on street corners. We had one urinating next to our house In Broad day light.

We have dealers dealing drugs In splott road and the area is already Intimidating without adding this. There are 4 shops around the centre selling alcohol already. We do not want this

## **Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)**

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**From:**  
**Sent:** 13 November 2023 12:55  
**To:** Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)  
**Subject:** Oasis cardiff alcohol licence application

I am sorry but I must object to the above application made by Oasis Cardiff.

My reasons are:

This centre caters for many refugees from the Islamic community. Many of this religion will be deeply disturbed by this application.

This centre is in the middle of a community already plagued with anti-social behaviour we don't need anymore.

Oasis has a large outdoor area with a semi-permanent marquee. I say semi-permanent the only time it has been taken down was by the wind.

Being a marquee there would be no barrier to the noise generated. This was demonstrated during the summer when ad-hoc live music sessions went on well into the evening.

Please take these comments into account when making your decision.

## **Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)**

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**From:**  
**Sent:** 12 November 2023 10:38  
**To:** Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)  
**Subject:** Oasis centre licensing

Good morning

I object to this licensing application! I live in Burnaby Street and it is bad enough that I feel intimidated walking past the centre in day light with the crowds of people hanging around on the corners.

They are not respectful as it is and I believe alcohol will fuel further issues even more!

This area is bad enough as it is with the drugs without promoting alcohol.

Please decline this application

Sent from my iPhone